

**DATE:** July 17, 2026  
**TO:** 911 Emergency Response Advisory Committee  
**FROM:** Connie Shepperd, Sparks Police Department, Police Service Manager, 775-353-2241 ext. 5550, [cshepperd@cityofsparks.us](mailto:cshepperd@cityofsparks.us)

**THROUGH:** Chris Cawforth, Chief of Police

**SUBJECT: REQUEST FOR TRAINING CERTIFICATION REIMBURSEMENT FOR SPARKS POLICE DEPARTMENT PUBLIC SAFETY ANSWERING POINT (PSAP) [For Possible Action]** - A review, discussion, and possible action to approve, deny or otherwise modify a request for reimbursement for Sparks Police Department PSAP for the costs associated with Priority Dispatch International Academics of Emergency Dispatch Emergency Fire Dispatch Quality Assurance and National Emergency Number Association (NENA) Leadership in the 911 Center certification for one (1) Dispatch Supervisor in the amount of \$835.00; and if approved, forward such recommendation to the Board of County Commissioners.

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### **SUMMARY**

**REQUEST FOR TRAINING REIMBURSEMENT FOR SPARKS POLICE DEPARTMENT PSAP (Public Safety Answering Point) [For possible action]** - A review, discussion, and possible action to approve, deny or otherwise modify a request for reimbursement for Sparks Police Department PSAP for the costs associated with Priority Dispatch IAED Emergency Fire Dispatch Quality assurance (EFD-Q) training certification, and NENA Leadership in the 911 Center certification (supervisor training) for one (1) Dispatch Supervisor for Sparks Police Department PSAP, in the amount of \$835.00.

### **NRS APPLICABLE:**

NRS 244A.7645 provides approval of costs associated with maintenance, upgrade and replacement of equipment necessary for the operation of the enhanced telephone system.

### **STAKEHOLDER REVIEW(s)**

Stakeholder is the primary Public Safety Answering Points (PSAPs) for Sparks Police Department.

### **PREVIOUS ACTION & BACKGROUND**

The 911 Emergency Response Advisory Committee first approved the use of ProQA for Washoe PSAP in 2015 and has approved the annual cost/fees each year. In 2018 Reno PSAP requested funding for EPD and EFD, which was also granted by this Committee.

In May 2020, and on November 17, 2022, funding was approved for Sparks ProQA EFD. Over the years, the 911 Emergency Response Advisory Committee has approved various NENA trainings. Today's request is for reimbursement for one (1) Priority Dispatch IAED EFD-Q certification and one (1) NENA Leadership in the 911 Center certification for one (1) dispatch supervisor for Sparks PSAP.

**FISCAL IMPACT**

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.

**RECOMMENDATION**

It is recommended that the E911 Emergency Response Advisory Committee approve the request to reimburse Sparks Police Department PSAP for the costs associated with Priority Dispatch IAED EFD-Q and NENA Leadership in the 911 Center certification for one (1) Dispatch Supervisor for Sparks Police Department PSAP, in the amount of \$835.00.

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**POSSIBLE MOTION**

Move to approve the recommendation to reimburse Sparks Police Department PSAP for the costs associated with Priority Dispatch IAED EFD-Q and NENA Leadership in the 911 Center certification for one (1) Dispatch Supervisor for Sparks Police Department PSAP, in the amount of \$835.00.

## Order Confirmation

**Priority Dispatch.**

**Order ID:** 733286

**Date of Order:** 07/10/2026

**Buyer Name:** Becca Ormsby

**Total Sale:** \$675.00

**Agency:** Sparks Police Department

**Payment Type:** Credit Card

**Purchase Order #:**

**Items Ordered:**

| Order Item                                                                                               | Recipient    | Type          | Cost     |
|----------------------------------------------------------------------------------------------------------|--------------|---------------|----------|
| EFD-Q 10.1 - Remote (409333) ID: 409333<br>Date: Mon, Jul 20, 2026 12:00 PM -- Thu, Jul 23, 2026 4:00 PM | Becca Ormsby | Certification | \$675.00 |

Shepperd, Connie

**From:** Ormsby, Becca  
**Sent:** Friday, July 10, 2026 9:59 AM  
**To:** Shepperd, Connie  
**Subject:** FW: Your Medical Priority Consultants, Inc. dba Priority Dispatch Corp. receipt [#1217-9023]

EFD-Q receipt for Ormsby

**From:** Medical Priority Consultants, Inc. dba Priority Dispatch Corp. <receipts+acct\_1OPsCqDgNXS6MyOS@stripe.com>  
**Sent:** Friday, July 10, 2026 9:57 AM  
**To:** Ormsby, Becca <bormsby@cityofsparks.us>  
**Subject:** Your Medical Priority Consultants, Inc. dba Priority Dispatch Corp. receipt [#1217-9023]

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Receipt from Medical Priority Consultants, Inc. dba  
Priority Dispatch Corp.

Receipt #1217-9023

| AMOUNT PAID | DATE PAID                 | PAYMENT METHOD                                                                               |
|-------------|---------------------------|----------------------------------------------------------------------------------------------|
| \$675.00    | Jul 10, 2026, 10:55:14 AM |  - 0619 |

SUMMARY

|                              |          |
|------------------------------|----------|
| EFD-Q PS 10.1.1 FPDS 8.0 × 1 | \$675.00 |
|------------------------------|----------|

**Amount paid**

**\$675.00**

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If you have any questions, contact us at [Billing@Prioritydispatch.net](mailto:Billing@Prioritydispatch.net) or call us at [+1 801-363-9127](tel:+18013639127).

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Something wrong with the email? [View it in your browser](#).

You're receiving this email because you made a purchase at Medical Priority Consultants, Inc. dba Priority Dispatch Corp., which partners with [Stripe](#) to provide invoicing and payment processing.

# NENA: THE 9-1-1 ASSOCIATION

PO Box 37151 | Baltimore, MD 21297-3151 | 202.466-4911 | FAX 202.618-6370

## National Emergency Number Association

## Invoice

| Date     | Invoice # |
|----------|-----------|
| 7/9/2026 | 200057614 |

| Bill To                                                                                        |
|------------------------------------------------------------------------------------------------|
| Connie Shepperd<br>Sparks Police Department<br>po box 857<br>Sparks, NV 89432<br>United States |

| Ship To                                                                                                 |
|---------------------------------------------------------------------------------------------------------|
| Becca Ormsby<br>Sparks Police Department<br>1701 E Prater Way<br>Sparks, NV 89434-8979<br>United States |

| PO Number | Terms          | Due Date |
|-----------|----------------|----------|
|           | Due on receipt | 7/9/2026 |

| Qty       | Description                                                    | Price    | Totals   |
|-----------|----------------------------------------------------------------|----------|----------|
| 1         | Leadership in the 9-1-1 Center - ILO - 07/17/26 - Becca Ormsby | \$160.00 | \$160.00 |
| Sub-Total |                                                                |          | \$160.00 |
| Total     |                                                                |          | \$160.00 |

## Payments/Adjustments

| Qty                        | Description                                                                                                | Price      | Totals     |
|----------------------------|------------------------------------------------------------------------------------------------------------|------------|------------|
| 1                          | Payment via Credit Card (using card xxxxxxxxxxxx0619)<br><i>Applied to invoice on 7/9/2026 11:50:59 AM</i> | (\$160.00) | (\$160.00) |
| Total Payments/Adjustments |                                                                                                            |            | (\$160.00) |
| Balance Due                |                                                                                                            |            | \$0.00     |

### New Course & Event Policy (Effective August 1, 2026):

Payment or purchase order (PO) is due two weeks before the course or event start date. Unpaid registrations may be canceled unless alternative arrangements are approved in advance by NENA.

**Contact:** Education: [911-edu@nena.org](mailto:911-edu@nena.org) | Conferences: [registrationhelp@nena.org](mailto:registrationhelp@nena.org)

**Please note:** This policy applies only to courses and events. NENA products ship after payment. EPRC credentials are issued within 48 business hours of a signed agreement; payment must be received within the contracted term.

For ACH/EFT payments, please email your remittance information to [accounting@nena.org](mailto:accounting@nena.org).

Pay online by e-check or credit card | Make checks payable to NENA | Remit invoice # with payment

## Shepperd, Connie

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**From:** Ormsby, Becca  
**Sent:** Thursday, July 9, 2026 8:53 AM  
**To:** Shepperd, Connie  
**Subject:** Fw: Your Receipt from NENA

Becca Jean Ormsby  
Emergency Communications Supervisor  
Sparks Police Department  
1701 E. Prater Way  
Sparks, NV 89434  
W:775-353-2231



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**From:** BluePay <bluepay@bluepay.com>  
**Sent:** Thursday, July 9, 2026 8:51 AM  
**To:** Ormsby, Becca <bormsby@sparksnv.gov>  
**Subject:** Your Receipt from NENA

### This Message Is From an External Sender

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Thank you for your Approved transaction with NENA.

Transaction Date: 2026-07-09 10:50:57 CT  
Transaction Type: SALE  
Status: Approved  
Amount: 160.00  
Account Holder: Connie Shepperd  
Billing Address: po box 857 , Sparks, Nevada 89432  
Phone:  
Email: bormsby@sparksnv.gov  
Account: xxxxxxxxxxxx0619  
Account Type: MC  
Transaction ID: 202777367858  
AVS/CVV2: Y/M  
Comments: Online Store Order

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Powered by BluePay

[https://urldefense.com/v3/https://secure.bluepay.com;!!PqiBQCg1t-3iXQ!tUA8G9u5HB5ptHWzJ3-HuLLt1FvbVpuVSk4qj3x5jqAT-hb7hWhM2uCj0Z1TS3ImIWAUEFnT-9F7-8IloXeWw\\$](https://urldefense.com/v3/https://secure.bluepay.com;!!PqiBQCg1t-3iXQ!tUA8G9u5HB5ptHWzJ3-HuLLt1FvbVpuVSk4qj3x5jqAT-hb7hWhM2uCj0Z1TS3ImIWAUEFnT-9F7-8IloXeWw$)